

St. Peter's N.S. Return to School Logistics Plan

Underlying Principles

- The school has a responsibility to make effort to ensure the safety, health and well-being of all members of our school community – children, parents and staff. This plan has been formulated to better ensure that the school can exercise that duty of care.
- Assuming it is in keeping with public health advice and guidelines issued by the Department of Education and Skills, it is preferable for all children to return to school for all five days of the school week and for a full school day. This plan has been formulated to achieve that aim.
- It is not possible to eliminate the risk of infection. However, with the co-operation of all members of our school community, it is possible to minimise the risk of the virus being introduced to school and the consequent risk of its spread.
- As well as co-operation, the flexibility and goodwill of all will be required to ensure the plan can be implemented.

Assumptions

- All children return to school and classes operate within a bubble system
- The school is split into 3 groups with each group having different starting times, break times, lunch times and finishing times.
- 3 Groups will be constituted as follows:
Group A Junior Infants, Senior Infants, 1st, 2nd, 5th, 6th
Group B Junior Infants, Senior Infants, 1st, 3rd, 4th, 5^h
Group C Junior Infants, Senior Infants, 2nd, 3rd, 4th, 6th

Please note that Junior Infant classes will be issued with a different staggered break timetable for the first few days (see timetable below) as they start later than the rest of the school for the first week of the new school year (under normal circumstances).

- The day will include **one 10 minute break and one 30 minute break.**
- Within each class from 3rd to 6th, the children will be further divided into pods, with as much space as possible between pods.
- Hand sanitiser will be available at all entry points and in all class and support rooms

Timetables

Staggered Arrivals, breaks and dismissals to aid social distancing.

Timetable for Group A	Timetable for Group B	Timetable for Group C
<p>Arrive between 8:30-8:50</p> <p>8.50 – School start</p> <p>10.10 – Break time</p> <p>10.20 – Class resumes</p> <p>12.00 – Lunch time</p> <p>12.30 – Class resumes</p> <p>1.30 – Infant classes finish</p> <p>2.30 – 1st – 6th Classes finish</p>	<p>Arrive between 8:50-9:10</p> <p>9.10 – School start</p> <p>10.40 – Break time</p> <p>10.50 – Class resumes</p> <p>12:30 – Lunch time</p> <p>1:00 – Class resumes</p> <p>1.50 – Infant classes finish</p> <p>2.50 – 1st – 6th Classes finish</p>	<p>Arrive between 9:10-9:30</p> <p>9.30 – School start</p> <p>11:00 – Break time</p> <p>11.10 – Class resumes</p> <p>1:00 – Lunch time</p> <p>1.30 – Class resumes</p> <p>2.10 – Infant classes finish</p> <p>3.10 – 1st – 6th Classes finish</p>
Classes in Group A	Classes in Group B	Classes in Group C
<p>JI –Ms. Glennon (Rm. 1)</p> <p>SI- Ms. Casey-Ms. Quaine’s former J Infant class (Rm. 8)</p> <p>1st – Mr. McConigley-Ms. Danaher’s former S Infants and ½ of Ms. Kellett’s S Infants class (Rm. 19)</p> <p>2nd – Ms. Mullane- same 1st class (Rm 17)</p> <p>5th – M. H. Horan-Ms. Hand’s former 4th class (Rm. 25)</p> <p>6th – Ms. Carroll-Ms Hughes’ former 5th class (Rm. 11)</p>	<p>JI –Ms. Gilmartin (Rm. 2)</p> <p>SI- Ms. Danaher-Ms. Donegan’s former J Infant class (Rm. 9)</p> <p>1st – Ms. Beirne-Ms. Casey’s former S Infants and ½ of Ms. Kellett’s class (Rm. 12)</p> <p>3rd – Ms. Kelly-Ms. Gilmartin’s former 2nd class (Rm. 22)</p> <p>4th- Ms. Currams-Ms. Kelly’s former 3rd class (Rm. 21)</p> <p>5th – Ms. Hughes-Ms. H. Horan’s former 4th class (Rm. 27)</p>	<p>JI – Ms. Donegan/Ms. Walsh</p> <p>SI- Ms. Quaine-Ms. Glennon’s former J Infant class (Rm. 9)</p> <p>2nd – Ms. Oliver-Ms. Beirne’s former 1st class (Rm. 18)</p> <p>3rd – Ms. Hand-Ms. Oliver’s former 2nd class (Rm. 23)</p> <p>4th – To be Confirmed-Mr. McConigley’s former 3rd class (Rm. 26)</p> <p>6th -Ms. A. Horan-Ms. Holohan’s former 5th class (Rm. 10)</p>

Parents please note that the junior infants will have different staggered arrival times/departure. See staggered/arrivals and departures listed below.

Return to school schedule for Junior Infant classes-2020-2021

Parents, please note the changes to the arrivals and departures of the three infant classes. These are the most up to date times (Please disregard the timetable you received in February).

Date:	Ms. Glennon (Rm. 1)	Ms. Gilmartin (Rm. 2)	Ms. Donegan/Ms. Walsh (Rm. 3)
	Please arrive 10 minutes in advance of starting time	Please arrive 10 minutes in advance of starting time	Please arrive 10 minutes in advance of starting time
27 th August	10:00-11:30	10:30-12:00	11:00-12:30
28 th August	10:00-11:30	10:30-12:00	11:00-12:30
31 st August	10:00-11:30	10:30-12:00	11:00-12:30
1 st Sept.	9:30-12:00	9:45-12:15	10:00-12:30
2 nd Sept.	9:30-12:00	9:45-12:15	10:00-12:30
3 rd Sept.	9:30-1:30	9:45-1:45	10:00-2:00
4 th Sept.	9:30-1:30	9:45-1:45	10:00-2:00
7 th Sept.	9:30-1:30	9:45-1:45	10:00-2:00
	Full Days as per Logistics Plan from 8 th Sept.	Full Day as per Logistics Plan from 8 th Sept.	Full Day as per Logistics Plan from 8 th Sept.
8 th Sept.	8:50-1:30	9:10-1:50	9:30-2:10
9 th Sept.	8:50-1:30	9:10-1:50	9:30-2:10
10 th Sept.	8:50-1:30	9:10-1:50	9:30-2:10
11 th Sept.	8:50-1:30	9:10-1:50	9:30-2:10

Your child's class teacher will come to the gate to collect your child until further notice. **Please do not enter the main gate.**

We understand that the staggering will take a while to get used to but we ask for your patience and understanding at the start of the new school year as we try and adopt to the re-opening of St. Peter's.

Key to Entrances & Exits

Entrance and Exit Points	Number
Main Entrance to school	1
Entrance door opposite Cabra Park	2
Dalymount Square-Laneway entrance to the right of Dalymount Park entrance	3

Entrance & Exit Points for Specific Classes

Teacher	Class	Entrance & Exit Point
Ms. Glennon	Jun Inf	1
Ms. Gilmartin	Jun Inf	1
Ms. Donegan/Ms. Walsh	Jun Inf	1
Ms. Casey	Sen Inf	2
Ms. Danaher	Sen Inf	2
Ms. Quaine	Sen Inf	2
Mr. McConigley	1 st Class	1
Ms. Beirne	1 st Class	3
Ms. Mullane	2 nd Class	2
Ms. Oliver	2 nd Class	2
Ms. Kelly	3 rd Class	2
Ms. Hand	3 rd Class	1
Ms. Currams	4 th Class	1
<u>To be confirmed (Mr. Conigley's former class)</u>	4 th Class	1
Ms. H. Horan	5 th Class	1
Ms. Hughes	5 th Class	1
Ms. Carroll	6 th Class	3
<u>Ms. A Horan (Ms. Holohan's former class)</u>	6 th Class	3

Arrival at school

- Each group should aim to arrive at the school and wait inside the front yard or proceed to the main yard in the **10 to 20** minutes immediately preceding their start time
Group A – 8.30 – 8.50
Group B – 8.50 – 9.10
Group C – 9.10 – 9.30

Junior Infants have a separate staggered timetable (see above)

We ask for co-operation with these times as it will mean that the numbers congregating on school grounds at any one time will be minimised. Parents, please ensure to maintain at least 2m distance between all other adults and children.

- Each class should enter through the appropriate entrance access points (listed above), line up (inside the wall (2 classes)) and the remaining classes proceed to their designated collection point (in the yard) as follows with social distancing observed:

Group	Classes standing on footprints in front yard of school	Classes proceeding to the main yard for collection. <u>Classes entering Entrance 3 will be collected at entrance 3 by the class teacher.</u>
A	Ms. Casey's S. I, Mr. McConigley's 1 st class	Ms. Mullane's 2 nd class, Ms. H. Horan's 5 th class, Ms. Carroll's 6th class (collected at entrance 3)
B	Ms. Danaher's SI, Ms. Kelly's 3 rd class	Ms. Beirne's 1st class (collected at entrance 3) , Ms. Currams' 4 th class, Ms. Hughes' 5 th class
C	Ms. Quaine's SI, Ms. Hand's 3 rd class	Ms. Oliver's 2 nd class, Mr. McConigley's former 3 rd class, Ms. A. Horan's 6th class (collected at entrance 3)

Junior Infants will be arriving at later staggered times (see timetable listed earlier in document)

- The class teacher will invite the children to enter the classrooms via their designated waiting points at the appropriate time.
- **No adults, other than staff members, should enter the building.**
- **We are requesting that parents, under no circumstances, should stand inside the railings of the school or inside the gate that is located to the right of the entrance to Dalymount Park (Dalymount Square entrance). Adults/ Pupils may stand on the footpaths-please be aware of any traffic going into or leaving Dalymount Park). Please adhere to the designated times as you can appreciate, the timetable is designed to promote physical distancing as much as possible. Please do not drop your children in advance of the stated times in these guidelines. Always adhere**

to social distancing guidelines staying 2m away from other adults and children.

- Messages for teachers can be sent by email (teachers own _____@stpetersns.net emails), class dojo or by phoning the school office.

End of School Day

- Adults, who are collecting their children from school at the end of the day, should wait where the child's class entered the school in the morning (whilst adhering to physical distancing).
- When the school day for that class is over the following arrangements will apply –
 - Jun Inf – 2nd Class - the class teacher will bring the children to their designated entrance/exit point and will release the children into the care of the adult who is there to collect them
 - 3rd – 6th Class – the class teacher will bring each class to their designated exit point and allow each pod to leave the line separately in order to minimise contact.

Collection of Children during the School Day

If an adult has to collect a child during the course of the school day, the following arrangements will apply

- When the adult arrives at the school, they should either phone the office or use the intercom at the front door of the school to alert the office that they have arrived
- The child will be brought from their class to the adult by a member of staff
- The adult who is collecting will be asked to sign the child out. We will be using a separate sign out template sheet for parents to complete each time they collect their child. Pens will be sanitized after use.
- **No adult should enter the school building, unless invited to do so**

There will be a designated container inside the front door for parents who wish to drop forgotten items (lunches etc.) If you need to access this container, please contact the school and you will be allowed to do so.

Dealing with a suspected case of Covid-19

Pupils should not attend school if displaying any symptoms of Covid-19. If a pupil displays symptoms of Covid-19 while in the building, the following are the procedures will be implemented:

- Parents/guardians will be contacted immediately
- The child will be accompanied to the designated isolation area via the isolation route by a member of staff. The staff member will remain at least 2 metres away from the symptomatic child and will also make sure that others maintain a distance of at least 2 metres from the symptomatic child at all times

- A mask will be provided for the child presenting with symptoms, if one is available. He/she should wear the mask if in a common area with other people or while exiting the premises
- An assessment will be made as to whether the child who is displaying symptoms can immediately be brought home by parents and call their doctor and continue self-isolation at home
- The school will facilitate the child presenting with symptoms to remain in isolation, if they cannot immediately go home, and will assist them by calling their GP.
- The child presenting with symptoms should be advised to cover their mouth and nose with the disposable tissue provided when they cough or sneeze and to put the tissue in the waste bag provided
- If the child is well enough to go home, the school will arrange for them to be transported home by a family member, as soon as possible, and advise them to inform their GP by phone of their symptoms. Public transport of any kind should not be used
- If they are too unwell to go home or advice is required, the school will contact 999 or 112 and inform them that the sick child is a Covid-19 suspect.
- Arrangements will be made for appropriate cleaning of the isolation area and work areas involved.

The HSE will inform any staff/parents who have come into close contact with a diagnosed case via the contact tracing process. The HSE will contact all relevant persons where a diagnosis of COVID-19 is made. The instructions of the HSE should be followed.

Children who should not attend school

If your child is in one of the following categories, they should not attend school –

- Children who have been diagnosed with Covid-19
- Children who have been in close contact with a person who has been diagnosed with Covid-19
- Children who have a suspected case of Covid-19 and the outcome of the test is pending
- Children who have been in contact with a person who has a suspected case of Covid-19 and the outcome of the test is pending
- Children with underlying health conditions who have been directed by a medical professional not to attend school
- Children who have returned home after travelling abroad and must self-isolate for a period of 14 days
- Children who are generally unwell

Could we request that parents check their child's temperature in advance of coming into school each morning.

Supporting the Learning of Children who cannot attend school

If a child is not able to attend school for an extended period of time, the class teacher (and/or the learning support teacher, where relevant) will provide suggested activities to support the child's learning at home with parents.

Impact of a Suspected or Confirmed Case of Covid-19 in a Class

If the school is notified that a person in your child's class has a suspected or confirmed case of Covid-19

- The parents of all children in the class will be notified
- Public health advice will be sought and followed

Personal Equipment

- In so far as possible, it is requested that children from 1st to 6th Class will bring their own pens, pencils, colours, rubbers, etc., to school in their own pencil case to avoid the sharing of equipment.
- It is further requested that all items (including their school uniform/tracksuit) have the child's name on them (in black marker/pen if possible) for ease of identification.
- There is no official HSE guidance stating that students cannot wear their uniforms to school. It would be advisable to purchase an additional jumper.
- For children in Junior and Senior Infants, the school will provide a pouch or container which will hold each child's pencils, crayons, etc., and which will be labelled with their name.

Shared Equipment

By necessity, some classroom equipment needs to be shared including tablets, laptops and the equipment used for structured activities and play in Infant classrooms. Cleaning of such shared equipment with wipes or other cleaning products will take place at regular intervals to minimise the risk of the spread of infection.

School related items for parents to purchase in advance of the school year (1st-6th classes)

If teachers haven't already given you a list, please refer to the list below.

- pencil case
- long ruler, pencils, red pens, blue/black pens, eraser, parer, whiteboard markers and cleaner
- protractor and compass (for senior classes-5th and 6th)
- colouring pencils/markers
- maths copies (88pg/120pg)- teacher will inform you of number at the start of the year
- writing copies (this includes 2 spare copies) (88pg/120pg lined)-teacher will inform you of number at the start of the year
- 1 science hardback (senior classes-5th and 6th classes)
- 1 scrapbook

Yards and break times

Each set of 5/6 bubbles (junior infants at a later stage) will have access to the yards during their allotted break times as follows –

See pre-school set up.

Front yard: 2 classes

Back yard: 3 or 4 classes

Supervision to be arranged/organised by staff of St. Peter's.

Yards will be supervised by class teachers, learning support teachers and SNAs working within those bubbles.

Learning Support

In keeping with our Special Education policy, learning support will be provided by a blended approach of in-class support and withdrawal. The provision of support will be organised to ensure our support teachers will work within the confines of a bubble.

- Where a support teacher is working alongside a class teacher in a classroom, both teachers must be mindful of maintaining social distance from one another.
- Where children from 3rd to 6th Class receive support in one of the SET rooms, social distancing of 1 metre will be maintained between each child in the group.
- The tables and chairs in SET rooms will be wiped clean in between different groups attending

PPE

Staff will have the option of wearing a mask, visor or both. Based on the most up-to date advice from the department of education, staff will be obliged to wear face covering where a social distance of 2m cannot be maintained. Staff who are attending to particular care needs or who are administering first aid will wear appropriate PPE including gloves and face masks. We will support parents who wish to send their child to school wearing a mask/visor.

Teacher Absence and Substitution

In the event that teacher is unable to attend school, every effort will be made to secure a substitute teacher for the class. If a substitute teacher is not available, it is not appropriate for the class to be divided into groups and accommodated in other classes. In such circumstances, it may not be possible for the class to attend on that day. If that is the case, as much notice as possible will be given to parents.

PE

PE will take place in the hall/and outside. If the PE hall is being used by class groupings, common touch points should be cleaned at intervals throughout the school day. There will be a hand sanitization station outside the hall.

Curricular Activities

As per the most recent curriculum guidance, we have been advised to focus on Languages, Numeracy, SPHE (wellbeing and wellness as well as the Stay Safe/RSE programmes) and PE in the initial stages.

Extra-curricular Activities

Unfortunately, no extra-curricular activities will be offered initially. We will keep you updated as soon as possible if this situation changes.

Further guidance will be issued from the department of education. If we need to get in touch with you we will correspond via email/text/school website.

We hope that these guidelines provide some clarity on the return to school for your child. We appreciate that the restart will be difficult and that it is very hard to accommodate everybody but with your help, support and perseverance, we will do our utmost to ensure we create a safe, calm, happy and welcoming school environment for you son/daughter.

If you have any queries, please contact the office at office@stpetersns.net or call the school on 018680501 and we will try our best to answer any queries you might have.

We once again sincerely thank you for your patience and understanding as we move towards the re-opening of St. Peter's. With your co-operation and goodwill, we can ensure that the re-opening is as smooth as possible.

Kind regards,

R. Ryan and the staff of St. Peter's N.S.