

ST. PETER'S PARENTS' ASSOCIATION COMMITTEE (PAC) MEETING

MINUTES

11/03/2025

8.15-9.55

Brian Boru, Glasnevin

IN ATTENDANCE:

- | | | |
|--------------------------------|------------------------|------------------------|
| • Katrina Mellett (KM) - chair | • Caoimhe Grant (CG) | • Kathryn Kelly (KK) |
| • Tanja Whelan (TW) | • Jenny Cox (JC) | • Marie Obradovic (MO) |
| • Laura Kelly (LK) | • Lorraine Robson (LR) | • Chris Hapka (CH) |
| • Maeve Bray (MB) | • Bernard Duggan (BD) | • Ray Ryan (RR) |

APOLOGIES:

- | | | |
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| • Ioana Simina (IS) | • Anca Lucac (AL) | • Xing Yue (XY) |
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AGENDA

Topic discussed	Actions
Corrections to minutes: None	
Updates on actions from last meeting (non-agenda): <ul style="list-style-type: none">Cashless payments: LK discussed the Financial Support Services Unit (FSSU) guidance framework of three market providers to provide e-payment solutions for schools. EasyPayments Plus/ Payzone have provided information on fees, which can be absorbed by end-user or school or combination of these.Uniform survey results and proposal submitted to BOMPA financial governance document to be discussed at next BOM meeting.	Send electronic payment options to RR for consideration with afterschool club teachers.
Chair - KM <ul style="list-style-type: none">PA committee members met with Principal RR 28.2.25 to discuss priorities for PA. Brief update provided including importance for PA members to feel valued, have a voice and purpose. PA priority to collaborate more with teachers (informally) and strengthen the school community, with greater parental involvement. Highlighted need to attract new members to PA and succession-planning.Traffic management/ safety issues discussed and raised with DCC. Suggestion to add speed ramps to St. Peter's Road being considered. Agreed role for lobbying efforts from wider parents.	KM to draft letter for parents to lobby local representatives. To be circulated to wider parent body via local channels.
Secretary and communications officer: <ul style="list-style-type: none">PA received correspondence from multiple parents outlining struggles with lack of "Sibling Hour" and juggling multiple collection times. Parents generally very happy with afterschool clubs, but need for longer sessions for afterschool care highlighted. Limited alternatives in the area highlighted and this is a significant factor for parents when choosing a primary school. Discussion had on revisiting proposal from teachers (2024). Feasibility of out-sourcing afterschool care for infant classes only to an external provider was also discussed.Discussed high satisfaction with Morning Club from parents and children and thanked teachers for supporting this. Highlighted that the lack of long-term security	RR to link back with staff to gauge interest in running more afterschool sessions 4/5 days/week with later finish times. Request to BOM to consider approving for school year.

<p>in this club (only approved on a term basis) may be a barrier to uptake. PA queried if BOM would approve over an academic year, rather than term to term.</p> <ul style="list-style-type: none"> • Communication from Principal: NPC training on Junior Infant transition for parents • Proposal for Pa to update “Information for new parents” booklet. RR happy to support. • Will need volunteers to speak at the JI Open Day on 22nd May. • PA-Parent communication plan – not discussed. 	<p>KM to reply to RR re same</p> <p>RR to send information to PA.</p> <p>Seek volunteers for open day.</p> <p>Discuss next meeting.</p>
<p>Sustainability officers:</p> <ul style="list-style-type: none"> • Grant – awaiting formal announcement. MB approached Assistant Principal overseeing Green School’s re same: No opportunity to collaborate at present. Alternative ideas discussed including workshop on repairing clothing. • Uniform donations (pre-reading circulated in advance) – Discussed need to do inventory of current stock. 	<p>Date, room and volunteers to be agreed.</p>
<p>Arts officer:</p> <ul style="list-style-type: none"> • “Art2Fund” proposal has been sent to RR for consideration. 	<p>Await feedback</p>
<p>Finance officer:</p> <ul style="list-style-type: none"> • Discussed ideas on how to spend funds raised at PA fundraising quiz: Agreement that funds should benefit as many students as possible e.g. talk/ event/ activity for students. Supporting fitting-out of a new sensory room may also be considered. • Options for donations at PA events to be discussed at the next meeting. 	<p>RR to link with teachers re ideas to spend funds to enhance classroom or extracurricular activities for children.</p>
<p>“Gen Free” project - voluntary smartphone agreement</p> <ul style="list-style-type: none"> • Initial survey to gauge interest completed (97 responses, representing 123 children) with 90.7% support for initiative. Note poor response from 2nd class. • Next steps: Launch voluntary agreement among parents to avoid smartphone while in primary school. Results to be collated per class and highlighting with incoming JI classes each year to change culture. Consider highlighting within the local community to build momentum with other schools. 	<p>Plan to launch voluntary agreement.</p>
<p>Book swap for World Book Day:</p> <ul style="list-style-type: none"> • Held on 7th March - was a huge success. Lessons learned and will plan to host next year. 	<p>Add to calendar of events for 2025/26</p>
<p>Parent coffee mornings:</p> <ul style="list-style-type: none"> • Proposal from RR to hold parent coffee morning 4th April. Pa felt that without involvement of children (e.g. an art exhibition, a show or music recital) or a speaker of interest, it may be poorly attended. • Agreed need to plan these events well in advance and will do so for next academic year. 	

<p>End of year whole-school social event:</p> <ul style="list-style-type: none"> • Aim to hold Christmas Fair in 2025. Will need subcommittee formed before Summer. Agreed need for Teacher representatives and parent representatives. • Discussed joint Sports Day between school and PA and may be something to consider in 2026. 	<p>RR to discuss with teachers.</p>
<p>Secondary School information for parents:</p> <ul style="list-style-type: none"> • No update. Need to confirm open Day dates and populate form and create information for parents and hold informal information evening. 	<p>CG and TW to lead subcommittee</p>
<p>AOB:</p> <ul style="list-style-type: none"> • School meals – parental concerns re quality, waste, portion sizes discussed. Option to explore alternative providers, if deemed higher quality/ more options available. All parents are encouraged to send complaints or concerns to school so that they can communicate with the current provider. • Survey of satisfaction with school meals may be considered. 	
<p>Date for next meeting: 8th April (Zoom)</p>	